

If it doesn't challenge you, it won't change you 

# Odyssey House Victoria 2019 Graduate Program

Graduate Alcohol & Other Drugs (AOD) Clinician

*Position Description*



ODYSSEY HOUSE  
VICTORIA

## Details

<b>Hours</b>	Full time- 12 Month Graduate Program
<b>Location</b>	Various locations (see essential requirements)
<b>Classification</b>	OH1
<b>Direct Reports</b>	N/A

## The Organisation

Odyssey House Victoria (OHV) is a place of hope and positive change for individuals working towards breaking their pattern of addiction. At OHV we believe that every person should have the opportunity to change and grow. Our diverse teams work with individuals, families and communities to reduce drug use, improve mental health and reconnect people to their family and the community.

## Position objective

The Graduate AOD Clinician works with experienced OHV clinical staff to build their clinical practice in a supportive, supervised environment. They are provided a holistic OHV experience through exposure to all facets of Community and Residential Services, gaining a strong understanding of the work of OHV. The structured 12 month graduate program has a focus on development, providing participants with ongoing opportunities to learn, grow and be challenged, whilst sharing their thoughts and ideas.

## Role responsibilities

### Case management and counselling (Community & Residential Services)

Under supervision, and working as part of a team, to assist with:

- Providing engagement, assessment, treatment and support services to individuals and their families
- Providing support and targeted interventions to enhance the client's engagement and retention in treatment, including:
  - Assessments of clients' AOD treatment and recovery needs
  - Practical assistance
  - Motivational interviewing and supportive counselling
  - Harm reduction information and education; and
  - Case conferences to facilitate integrated and consistent treatment across services.
- Conducting risk assessments, with focus on suicidality, children and family violence
- Developing treatment plans and providing effective counselling interventions and assertive referrals to meet the individual needs of clients and their families, including those with complex needs
- Provide information, education and practical assistance to clients to help them to reduce the harms of their substance use
- Facilitating interim support for clients awaiting the commencement of counselling services
- Undertaking high quality case management and timely record keeping including case notes, revision of treatment plans and feedback to clients
- Participating in clinical reviews to confirm treatment planning and care coordination where appropriate
- Creating discharge plans and providing post care support including assisting clients and their families to negotiate their treatment beyond the AOD sector
- Contributing to therapy team reviews, case reviews and other staff meetings by preparing documentation, presenting reports and ensuring progress evaluations are accurate and up to date
- Participating in community development, such as attending camps, community events and programs
- Assisting in the appropriate referral and coordinated treatment of clients with specific or specialist needs by liaising with other treatment services; and
- Facilitating client admissions through:
  - Assessing client suitability
  - Participating in preparation and support groups
  - Consulting with other services as appropriate; and
  - Supporting senior residents during the admission process.

## Role responsibilities cont.

### General

- Maintain up to date progress notes, case files and data entry
- Adhere to site specific policies and procedures
- Adhere to and keep informed of all relevant legislative compliance requirements, and report any perceived breaches; and
- Undertake other duties as directed.

### Professional development

- Participate effectively in clinical and operational supervisions by actively giving and receiving feedback
- Participate actively in graduate program professional development activities including:
  - Completion of specialised Alcohol and Other Drugs training
  - First Aid/Suicide Prevention
  - Quarterly meetings with the CEO to discuss progress and share ideas; and
  - Graduate mentoring program.

## Key selection criteria

### As a Graduate AOD Clinician, I hold a:

1. University Degree in Psychology, Social Work, Nursing, Welfare, Community or Allied Health.

### As a Graduate AOD Clinician, I ...

2. Have a genuine interest in AOD work
3. Am a strong verbal and written communicator, allowing me to quickly develop strong relationships with my colleagues and a variety of different stakeholders
4. Am resilient and willing to work through a conflict situation with a professional and sensitive approach
5. Am comfortable actively engaging in reflective practice
6. Can convey empathy and concern and collaborate effectively with people from a range of different backgrounds in a respectful and compassionate manner
7. Have high standards of integrity and am comfortable with engaging clients in dialogue and developing a therapeutic relationship
8. Am committed to developing my clinical practice by observing and learning from others
9. Believe in the value of teamwork and the importance of supporting others to enhance service delivery
10. Take initiative, am organised can work independently, and adapt to changing organisational needs
11. Am curious and committed to finding creative ways to work with clients to achieve better outcomes; and
12. Have a sense of humour.

## Essential requirements

- Satisfactory outcome of a confidential Police Check and Working with Children Check. OHV is committed to child safety and is a child safe organisation
- Willingness to participate flexibly in rostered weekend and evening duties, if required
- Commitment to completing the specialised AOD training as part of the graduate program
- Empathy for those whose lives have been affected by problematic alcohol and other drug use/ and or mental health disorders
- Information technology skills, including proficiency in Microsoft Office suite
- Ability to travel to, and willingness to work from, a variety of placement locations including:
  - Footscray
  - Werribee
  - Richmond
  - Lower Plenty
  - Melton

## Desirable elements

- First Aid Certificate
- Current knowledge of OH&S practices
- Possession of a current Victorian Driver's License.